

**IDAHO UTILITY COORDINGATING COUNCIL**  
**APRIL 17 & 18, 2008**  
**INTERMOUNTAIN GAS - BOISE, IDAHO**

Attendees April 18, 2008:

|                 |                                    |                                 |
|-----------------|------------------------------------|---------------------------------|
| Wally Hammons   | City of Caldwell                   | whammons@ci.caldwell.id.us      |
| Chris Bossard   | Intermountain Gas                  | cbossard@intgas.com             |
| Marc Phelps     | Elm Locating                       | marc.phelps@elmlocating.com     |
| Brent Ankrum    | Intermountain Gas                  | bankrum@intgas.com              |
| David Babbitt   | Bingham County Public Works        | dbabbitt@co.bingham.id.us       |
| Franco Massari  | Intermountain Gas                  | fmassari@intgas.com             |
| Doug Schaefer   | United Water Idaho                 | doug.schaefer@unitedwater.com   |
| Rod Bacon       | Password Inc.                      | rjbacon@passwordinc.com         |
| Nate Marvin     | City of Weiser                     | nathan@ruralnetwork.net         |
| Dan Copeland    | Bannock County                     | danc@co.bannock.id.us           |
| Brett Grayson   | Bannock County                     | brettg@co.bannock.id.us         |
| Carl Anderson   | Intermountain Gas                  | canders@intgas.com              |
| Darlene Edwards | City of Sandpoint                  | darlene@ci.sandpoint.id.us      |
| Marie Brown     | Password Inc.                      | mmyben@passwordinc.com          |
| Bruce Hathaway  | Timewarner Cable                   | bruce.hathaway@twcable.com      |
| Jed Turnbull    | Mountain Movers                    | bullhart@sandpoint.net          |
| Herb Heisel     | Kootenai Utilities                 | hheisel@yahoo.com               |
| Jim Pope        | Avista Utilities                   | jamespope@avistautilities.com   |
| Bruce Matteson  | Lewiston Orchards Irrigation Dist. | bmatteson@loid.net              |
| Nichole Rush    | Idaho Power Company                | nrush@idahopower.com            |
| Tom Donohue     | Cable One                          | tom.donohue@cableone.net        |
| Linda Phillips  | Digline Inc.                       | lphillips@digline.com           |
| Stephen Goertz  | Farmers Mutual Tel – Payette Co    | steve@fmtc.com                  |
| Andy Beutler    | Payette County                     | andyb@fmtc.com                  |
| Ron Law         | Idaho Public Utilities Company     | ron.law@puc.idaho.gov           |
| Terry Wolverton | TransCanada – GTN                  | terry_wolverton@transcanada.com |

Tom Donohue called the meeting to order at 1:00 p.m.

Strategic Action Plan

**Public Awareness**

-Franco Massari said there are two styles of the standards manual 1) quick reference pamphlet for in the field; 2) wire bound book for in the office, that ADA County drafted.

-Marc Phelps said the UCC Tri Fold has various layouts and everyone needs to review and comments back by April 18, 2008 for approval and printing.

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-Linda Phillips said the IDUCC web site will need a new design and Darlene Edwards and I will check on costs. Jed Turnbull said the web site needs to be user friendly. David Babbitt said an estimate cost for setup is \$600.00 and \$500.00 for maintenance. The members discussed keeping the map, links, 811 logo and the new IDUCC Logo. Jed Turnbull moved to table until April 18, 2008 session with Jim Pope supporting and the vote was unanimous.

-Franco Massari said the power point presentation on UCC's is available in CD format and eventually on line for others to use. Herb Heisel said he uses the UCC power point presentation at highway district meetings or others who request his presentation.

### **Dig Law**

Jed Turnbull said he spoke to Shawn Keough and George Eskridge local senators, who are willing to work with IDUCC on law changes as long as it is worthwhile and all background information is available.

Mr. Turnbull said he spoke about better teeth in the law and their reply was to piggy off another states program that is working like Oregon PUC.

Ron Law said that Idaho PUC has no authority because it is not in Idaho Code. Mr. Law suggested getting a copy of Oregon PUC law and study and decide if that is what IDUCC really wants, then approach the legislature for change. Mr. Law said funding for startup will be an issue that needs to be considered.

Rod Bacon said there is a lack of support from the state and enforcement. The state is working towards better reporting damages. The Call Before Dig companies have difficulty getting information from utilities because of private information. The DIRT program is a convenient tool for persons to use for reporting.

### **Coordination of Projects**

Mr. Donohue said he and Bruce Matteson worked together on this issue. Mr. Matteson said they put together a narrative on coordination of projects. Mr. Matteson said the key to success is to get all the "players" on the same page as early as possible. The list of players should include: name, address, business, service area, office hours, telephone, fax and contact name. The developer would make contact with the players and answer questions. When a plat or site design is ready it is time for pre-engineering and pre-construction and final review meetings.

Mr. Matteson said he has sent letters out to Payette, Washington and Canyon counties on the proposed process for coordination of projects.

### **811 Update and 2007 Grant Allocation**

Mr. Law said that the Strategic Plan for IDUCC is great he and is very impressed that it is moving forward.

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Mr. Law said 2007 grant money was \$33,700 for 811 advertising. Ads were placed in the newspaper, television and radio and English and Spanish brochures and giveaways. The 2008 grant money is \$12,533 which \$10,000 for advertising or brochures and \$2,000 for data collection on areas that have most damage to target damage prevention.

Mr. Law said Pipeline Safety had offered a program solicitation for damage prevention grants of \$1.1 million (\$100,000 per award) for the entire state which closed January 31, 2008. The IDUCC should review the nine elements in the solicitation and decide if this is something to apply for in 2009 and if so he would help.

Mr. Bacon said Password had only a few 911 calls and there up front recording states, "if this is a 911 emergency, you have dialed the wrong number, please hang up and dial 911". Most of the wrong numbers are for utility billing or turn off matters.

Ms. Phillips said Digline is setup the same as Password and very few wrong 911 calls.

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**April 18, 2008 meeting**

Attendees same as April 17, 2008

**Counties represented were:** ADA, Bonner-Boundary, Kootenai, Canyon, Lewis & Clark, Payette/Washington, Shoshone-Benewah.

**Minutes:** Jed Turnbull motioned to accept the minutes from September 13 & 14, 2007 State IUCC with Bruce Hathaway seconded, all approved.

**Treasury:** report gave a balance of \$ 5249.23.

**Election of Officers:**

President Nominations are: Franco Massari, Bruce Hathaway

Vice President Nominations are: Linda Phillips, Marie Brown, Marc Phelps

The voting members elected Franco Massari as President & Linda Phillips as Vice President.

**Local Chapter Reports:**

-Tom Donohue reported that Lewis/Clark UCC meets every other month and rotates location. The area development has slowed down. ITD attends all their meetings, but is not allowed to be an officer.

-Franco Massari reported that Ada County has finished the Underground Facilities Standards Manual and is approved in Ada County. ADA County is continuing to hand out the tri-fold to rental agencies. Their participation is good and Joe Samer of Connecting Idaho Partners who reports on the ITD Garvee projects status.

-Jed Turnbull reported that Bonner/Boundary UCC had two contractor breakfasts with fifty people at each. Avista, TransCanada, Soil Conservation, Password gave brief presentations. BBUCC gave away six Garmin Etrex GPS units as door prizes.

-Nate Marvin reported that Payette UCC is working to get the County and Planning & Zoning to attend. ITD does not attend. They meet monthly and rotates location. The area development has slowed down.

-Jim Pope Kootenai UCC reported that development is active. Meeting participation is good. The UCC is working to get Herb Heisel a computer for Power Point presentation on UCC and damage prevention and safety and asked if IDUCC would be interested in contributing towards Mr. Heisel travel costs. Their Home and Garden booth this year was great. They also participate in kid's safety fair booth.

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-Chris Bossard reported that Canyon UCC is involved with monitoring Garvee projects in their area. Their member participation is expanding and still working to get more attendance. They are working to get an alliance with Cities and Counties for utility corridor coordination.

-Wally Hammons said that the Highway District attends Canyon UCC meeting regularly and they provide project schedules.

Mr. Donohue said that most companies have an employee who attends the UCC meetings and most likely the company is not kept up to date. Should the employee retire the UCC wants the company to still be active, so it is important to make sure all information is given to the appropriate person at the Company.

-Terry Wolverton of TransCanada said he is attending a conference on safety recognition and update on the One Call Law and will keep the UCC informed.

-Marie Brown reported that Shoshone/Benewah meets every other month and has low participation and locates. The City of Kellogg is growing.

-Marc Phelps reported that Magic Valley had their second meeting in April with minutes. They installed officers, established by-laws and opened a banking account. Mr. Massari said he will be attending their next meeting.

-Dave Babbitt reported that Bingham/Bancok UCC meet monthly unless busy. At their meetings they have more engineers than contractors. They cover business quickly and invite engineers and try to get list of projects and information. Growth is really busy. Information is received via email when there is no meeting due to busy schedules. Mr. Babbitt said every three months they attend the transportation coalition meeting and this would be the time to make aware of IDUCC and handout standards manual.

**Web Site:**

Mr. Bossard said the estimate for re-working the IDUCC web site is \$400-\$600.

Linda Phillips said the web site IDUCC is under Crystal Tech

Mr. Turnbull it is very important that the search issue is easier to find on Google.

Mr. Babbitt said the estimate for re-working the IDUCC web site is \$300.00.

Mr. Massari moved to spend up to \$1000 for web site design and sample to review. Mr. Turnbull seconded with a unanimous vote.

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**Flyers:**

Mr. Massari will review any comments on the proposed flyers before going out to print.

**One Call Update:**

Rod Bacon Password reported that there is growth in investment construction in Kootenai and Bonner/Boundary Counties.

Ms. Phillips said Dig Line is experiencing the same growth as Password.

**Joint States Sept 17<sup>th</sup>, 2008 Anchorage Alaska:**

Mr. Turnbull said he tried to view the on line internet code for the Alaska trip and it did not work. He did find information and the flight cost from Spokane is \$638.00. Mr. Turnbull said that the IDUCC by laws suggest that the past president and current president attend or send a representative. Mr. Turnbull moved that IDUCC donate \$500 each for the trip to cover costs with Bruce Hathaway seconded and the vote was unanimous.

Ms. Phillips asked if IDUCC will donate door prizes for the Alaska Joint States. After brief discussion from the members Mr. Turnbull moved to donate \$100 for door prize with Franco Massari seconded and the vote was unanimous.

**UCC Promotion – Herb Heisel travel:**

Mr. Donohue said Herb Heisel travels a lot on behalf of promoting UCC's to highway districts, ITD and others who request him to speak on Safety prevention. Mr. Heisel said the local UCC has paid for registration to travel to conventions and other requests for his presentation, but gas and meals are not covered and with costs going up he could use some help. Mr. Heisel said last years trip costs ranged from \$800 to \$1000. After some discussion the members agreed to provide some assistance, but asked for requests and information prior to trips so a decision could be made on the donation. Franco Massari moved to reimburse and/or donate to Mr. Heisel safety prevention trips, after review of financial costs to determine how much. Bruce Matteson seconded and the vote was unanimous.

**Next Meeting: September 4 & 5, 2008 in Lewiston, Idaho. Tom Donohue will make arrangements for meeting place and hotel selections.**